

**ARMY RESERVE OFFICER DIRECT COMMISSION
(Reappointment Checklist)**

REGION: _____

Applicant Last, First Name: _____ **GRADE:** _____ **AOC:** _____

Home Address: _____

Unit Address: _____

Applicant is: USAR TPU ____ CIVIL ____ OTHERS ____

YES NO

- ____ DA Form 61 (3 Copies w/ Commander's Statement Signed in Block 41).
- ____ Photograph (TPU DA Photo, Civilian dress clothes).
- ____ Commander Letter of Recommendation.
- ____ Others letter of Recommendation.
- ____ Waivers: Moral ____ Age ____ Medical ____ APFT ____.
- ____ Unit Vacancy Statement to UIC _____, Paragraph _____, Line _____,
- ____ Position Number _____, Grade _____, MOS/SSI _____.
- ____ Reserve Status Statement (required if you are currently enlisted).
- ____ Religious Practice Statement.
- ____ DA Form 3575 certificate of acknowledgement and understanding (for individuals without a statutory service obligation).
- ____ Documentary evidence of education / College transcripts.
- ____ Officer Evaluation Reports and Prior Officer paperwork.
- ____ DD Form 214 or other statement of service form, for each period of AD, AR and NG.
- ____ Security Clearance Investigation.
- ____ Preappointment Physical with HIV, Drug and Alcohol results within 24 months of DA Board.
- ____ Conditional release from service, other than USAR or discharge orders.

ANCO/ ARCC OF CREDIT: _____ **Phone:** _____

I HAVE REVIEWED THIS APPLICATION.

SPECIAL MISSION NCO NAME: _____

SIGNATURE: _____

DCRO NAME: _____

SIGNATURE: _____